



# **Air Force Reports Working Group (AF RWG)**

**KARL GERHARDS  
HQ USAFE/LGC**



# AF RWG



- **Team Members**
- **Objective**
- **Roles and Responsibilities**
- **Special Requirements**
- **Sample New Tool**
- **Current Situation**
- **Goal**
- **Accomplishments**
- **Flow of Requirements**
- **Priority**
- **Known Problem**
- **What is possible**
- **Summary**



# AF RWG Membership

- Team Members
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- **Tessie Dunaway**
  - AF Reports Working Group Lead
  - AFMC
  - AF Functional Representative to DoD RWG
- **Larry Faems**
  - AF Reports Working Group Technical Representative
  - AFCIS-Gunter (SSG)
  - AF Technical Representative to DoD RWG



# MAJCOM Reps/AF RWG Members

- Team Members
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• ACC		<b>574-4227</b>
• ACC	<b>Lorrie Wood</b>	<b>969-2821, x9023</b>
• AETC	<b>Charlie Grant</b>	<b>487-7904</b>
• AFCIS Gunter	<b>Larry Faems</b>	<b>596-6090</b>
• AFCIS WP		
• AFMC	<b>Tessie Dunaway</b>	<b>872-3466, x5280</b>
• AFOTEC	<b>Vacant</b>	
• AFRC	<b>John Barrett</b>	<b>589-2324</b>
• AFSOC	<b>Sheila Ritteman</b>	<b>579-6066</b>
• AFSPC	<b>Craig Davis</b>	<b>854-4109</b>
• AMC	<b>Nick Weiss</b>	<b>576-9317</b>
• Bolling	<b>Janese White</b>	<b>297-8040</b>
• PACAF	<b>TSgt Patrick Knepper</b>	<b>449-8577</b>
• USAFA	<b>Jennifer Glover</b>	<b>333-2934</b>
• USAFE	<b>Karl Gerhards</b>	<b>314-480-5896</b>



# AF RWG Objective

- Team Members
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- **Identify field report requirements**
- **Ensure proper integration of Management Information Reports**
- **Provide FRB with suggestions on alternative reporting methods if COGNOS unable to capture data**



# AF RWG Responsibilities

- Team Members
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- **Responsibilities**
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- **Conduct AF RWG meetings with telecons in between**
- **Attend DoD RWG meetings and testing**
- **Provide FRB meeting summaries**
- **Provide FRB with prioritized list of reports to be developed with estimated completion date**
- **Create, document, test, approve and post to AFCIS Website AF Standard Reports**
- **Special Requirements**



# Special Requirements

- Team Members
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**RWG will recommend to the FRB**

- **SQL Scripts**
- **Use of Existing Query Tools**
- **Creation/Modification of J001 Reports**
- **Adoption/creation of new tools**



# Sample New Tool

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- **EZ-Query Program**
- **To be used in conjunction with COGNOS**
- **Created by Space Command**
  - **Web-based real-time query function**
  - **No development cost**
  - **Initial startup costs unknown**
  - **In use at some Space Command offices and USAFE**



# AF RWG Accomplishments

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- **Four Groups of reports are be posted on the AFCIS Website with reports listed under each of the groups**
  - Awarded Actions
  - Open PRs
  - System Administration
  - Fiscal Year Closeout
- **25+ reports were created by the top report writers in the Air Force (RWG)**



# AF RWG Accomplishments

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- These reports are tested and posted to the Website
- Established Standards
  - Naming
  - Documentation
  - Testing
  - Posting
  - Troubleshooting
  - Requirement Flow
- The AF Standard Reports to be in the CONOPS Rewrite
- Training Guides/COGNOS How Too



# AF RWG Accomplishments

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- **These reports are tested and posted to the Website**
- **Most reports are already rewritten for SPS version 4.2.1**
- **Will be tested and fine tuned after 4.2.1 is installed**



# Awarded Actions

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- **Awd\_ALL**
  - **Buyer**
  - **PIIN**
  - **Descrip**
- **Awd\_Cust**
- **Awd\_Vend\_Loc**
- **Awd\_By\_Vendor**
- **Awd\_Constr**
- **Awd\_Supplies**
- **Awd\_Services**
- **Awd\_BPA\_Basic\_All**
- **Awd\_Competition**
- **Awd\_Special\_OP**



# Open PRs

- **OPR List**
  - Cust
  - Buyer
  - Days Old
  - Descrip
- **OPR\_with\_CLIN**
- **OPR\_by\_Age**
- **OPR\_Special\_OP**



# System Administration

- **SA\_Contr\_Officer**
- **SA\_Exp\_Contr**
- **SA\_Act\_Contr**
- **SA\_Vendor**
- **SA\_Customer**
- **SA\_Obl\_Face**
- **SA\_PRs\_Received**

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# Fiscal Year Closeout

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- **FY\_Act\_No\_Rel**
- **FY\_OPR (B,E,P,I,O excluded)**
- **FY\_OPR\_Excluded**
- **FY\_Recurring**
- **FY\_Fallout**



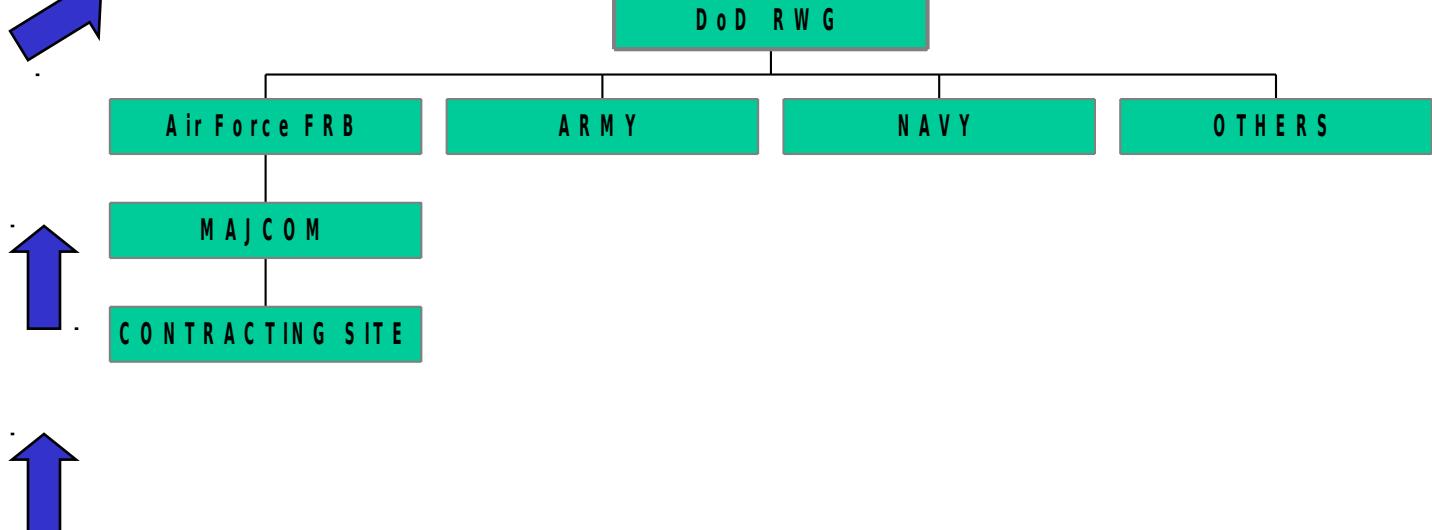
# THE DoD STRUCTURE

- Team Members
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## THE AF RWG

### REPORTS TO

### THE FRB





# Report Problems/Requirements

- Site has report requirement or problem
- Site calls MAJCOM Rep
  - MAJCOM Rep will track types of calls
- MAJCOM Rep Presents to AF RWG
- AF RWG presents to FRB

• Team Members  
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# THE PRIORITY

**OPEN PRs**

**AWARDED ACTIONS**

**SYSTEM ADMIN**

**FY CLOSEOUT**

**AS REQUIRED**

**AS REQUIRED  
CAN  
MOVE INTO ANY  
PRIORITY**

- Team Members
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# PROBLEM / OPEN PR

- AWARDED AND RELEASED PRs SHOW AS OPEN**

**IF YOU HAVE “ATTACHED” PRs BEFORE THIS MODIFICATION, THEY WILL SHOW AS OPEN UNTIL THIS MOD IS RELEASED  
SAMPLE: 10 PRs ATTACHED BEFORE THIS MOD  
= THIS PR PLUS 10 ARE OPEN NOW**

**THIS IS A KNOW PROBLEM--REPORTED TO AMS WITH SR 1- 4562134**



# WHAT IS POSSIBLE

Impromptu - [AWD\_BY-FSC.imr]

File Edit View Insert Format Report Catalog Tools Window Help

Cat: 4.1e / Procurement / Preaward- Award Date: 11/12/2003

**AWARDS BY FSC**

**WITHOUT BASIC BPAs**

**Selected Flight:** %

Report START: 2002-10-01

Report END: 2003-09-30

Version: USAFE 12 Nov 2003

**Services:** Actions: 22 Dollars: \$464,678.80

**Construction:** Actions: 8 Dollars: \$166,131.0

**Supplies:** Actions: 115 Dollars: \$626,130.58

**No FSC:** Actions: 11 Dollars: \$29,400.00

Total Actions: 156

Total Dollars: \$1,286,340.38

DAJA22-03-D-0001-UH01	FSC used: NO FSC	No FSC	Flight: LGCO
Release date: 12/Jun/03 Creator: w1g	Action Amount: \$1,000.00		
DAJA22-03-D-0001-UH010000	FSC used: 5340	Supplies	Flight: LGCO
Release date: 13/Jun/03 Creator: w1g	Action Amount: \$100.00		
DAJA22-03-D-0001-UH010000	FSC used: 5340	Supplies	Flight: LGCO
Release date: 13/Jun/03 Creator: w1g	Action Amount: \$0.00		
DAJA22-03-D-0001-UH010000	FSC used: 5340	Supplies	Flight: LGCO
Release date: 13/Jun/03 Creator: w1g	Action Amount: \$0.00		

1e SR06 Catalog (sa\_pddodv4\_1e.cat) 100+ 100+



# WHAT IS POSSIBLE

Impromptu - [RM-BMC by CLIN.imr]

File Edit View Insert Format Report Catalog Tools Window Help

Office: Report as of: 12/Nov/03

Page 1

**BMC CONTRACT by CLIN: AWD PIIN: FUSAFE-04-P**

**Selected: CLIN Basic: %** **Selected: CLIN Basic: %**

FPI TOTAL Target COST: \$10,000.00 **TOTAL CLIN Cost: \$74,723.00**

FPI TOTAL Target PROFIT: \$2,000.00 **Total FUNDED: \$42,224.00**

**FPI TOTAL COST: \$12,000.00**

**COST CLIN: \$20,000.00**

**FFP CLIN: \$42,723.00**

CLIN	Type	Description	FFP Cost	Cost	Target Cost	Target Profit	= CLIN Cost	Funded \$\$\$	ACRN	
FUSAFE-04-P-0001-P00001					Option YEAR: 0 14/Oct/03	Year 1			Released	
CLIN BASIC: 0001 Year 1 Base					FFP CLIN: \$10,000.00	FPI Target COST:				
					COST CLIN: \$0.00	FPI Target PROFIT:				
						FPI Target TOTAL:				
0001	FFP	Test CLIN 1 Sample	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	AA	
CLIN BASIC: 0002 Year 1 Base					FFP CLIN: \$0.00	FPI Target COST:				
					COST CLIN: \$0.00	FPI Target PROFIT:				
						FPI Target TOTAL:				
0002	FFP	Test CLIN 2 Sample	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AA	
CLIN BASIC: 0003 Year 1 Base					FFP CLIN: \$5,500.00	FPI Target COST:				
					COST CLIN: \$0.00	FPI Target PROFIT:				
						FPI Target TOTAL:				
0003	FFP	Test CLIN 3 Sample	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00	AA	

1e SR06 Catalog (sa\_pddodv4\_1e.cat)

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# WHAT IS POSSIBLE



QUERY SPS PR LIST - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media Links

Address https://ezquery.patrick.af.mil/usafe/prlist.asp

**OPEN PRS**

**EZQuery**  
SPS/PD2 Reporting Tool

**Open PR Query**

Flight: ALL Buyer: Desc: Search

Exclude: Sort By: PR Number Days Old: All

**Open PR Report**

PR Number	PR Description	Total Funded	Total Amount	Req Date	PR Owner	Days Old
F5LGCO32090300	LGCO Attach PR (3)	\$10,000.00	\$10,000.00	7/28/2003	Karl Gerhards	101
F5LGCO33030100	LGCO Test for Lajes	\$10,000.00	\$10,000.00	10/29/2003	Karl Gerhards	8

Days Old  
Flight = ALL  
Buyer =  
Exclude =  
Total PR Dollars (Funded) = \$20,000.00  
Total PR Dollars (Cost) = \$20,000.00  
Total PR's = 2  
Average Days = 54.50

**Statistical data will be added:**

**PRS over 30 days**  
**PRS over 60 days**  
**PRS over 90 days**  
**PRS over 120 days**



# WHAT IS POSSIBLE



EZQuery Awards/Mods LIST - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://ezquery.patrick.af.mil/usafe/awdsmods.asp Go Links

**AWARDED PRS**

 **EZQuery** SPS/PD2 Reporting Tool 

Awards & Modifications Query

Flight ALL Start Date 10/14/2003 End Date 11/13/2003 Type All Search

Search Field Value: Vendor Vendor Totals: No Totals

**Awards / Modifications Report**

Award Number	Award Description	Award Creator	Award Date	Days to Award	Total Cost	DD350	1057	Ve
FUSAFA-04-P-0002	LGCO Test Award	Karl Gerhards	10/14/2003	0	\$20,000.00			a GERHAF

Start: 10/14/2003  
End: 11/13/2003  
Total Number of Actions = 1  
Total Dollars = \$20,000.00  
Type = All Search By = Contract

**Statistical data will be added:  
Supplies actions and dollars  
Services actions and dollars  
Construction actions and dollars**



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